

Agenda

2016 Education District Programs



- 8:00 AM Registration Opens
- 8:30 AM Welcome Remarks Opening Comments
- Bryan Smith, TOI Executive Director
- Introduction of Vendors
- Jerry B. Crabtree, TOI Associate Director/Education Coordinator
- TOI President Opening Remarks
- Karen Reese, TOI President/Newell Township Assessor
- Overview of Program
- Jerry Crabtree, Associate Director/Education Coordinator
- TOIRMA Welcome Remarks
- Jim Donelan, TOIRMA Executive Director
- 9:00 AM-10:00 AM *"The Nuts and Bolts of Township Elections"*
- Jeff Jurgens, Attorney - Sorling Northrup
- 10:00 AM-10:15 AM Break (Sponsored by Vendors)
- 10:15 AM - 11:15 AM *"The Value of Township Government to the Local Government Landscape"*
- *FEATURED SPEAKER* - Dr. Glenn Poshard
- 11:15 AM - 12:15 PM *"Fundamentals of Smooth Township Operations"*
- Keri-Lyn Krafthefer, Attorney - Ancel Glink

DIVISION COMPONENT OF PROGRAM

- 12:30 PM Boxed Lunch served in assigned division rooms
- 1:00 PM Division Program Begins (*Over for Descriptions*)

(Over)

Division Programs

Supervisors

Your Township Board Meeting – SUPERVISOR STYLE

Jim Donelan provides an overview of the laws and rules relevant to supervisors running a township meeting. This session will concentrate on the Illinois Open Meetings Act, Township and Highway Codes, Roberts Rules of Order, and basic parliamentary procedure. Making sure your township is following recommended procedures, and guidelines in running an effective meeting will be stressed.

Township Clerks

The Clerks are providing a discussion of the Local Elected Officials Handbook published by the Illinois State Board of Elections.

Highway Commissioners

Attorney Jeff Jurgens discusses a Roadmap to Contractual and Advocacy Issues within Today's Road Districts. Additionally, Jeff provides an overview of issues impacting Illinois Road Districts

Trustees

The Trustees are reviewing their newly designed website program for their members. Attorney John Redlingshafer, Heyl Royster is attending the Trustees Division to talk about setting the compensation ordinance for the upcoming board, primaries versus caucuses, and common election issues.

Assessors

The Assessors division is leading a viewing and discussion of the recent video: *Check Lists for Township Administrators*. This program provides an overview of some items that are essential to the successful operation of each township in Illinois.